



**FUELMASTER® Fuel Management System**  
Extended Maintenance Agreement

The FUELMASTER® Fuel Management Systems Extended Maintenance Agreement is made and entered into on this day of 9/18/2014 Tallahassee, Florida, by and between SYN-/ECH SYSTEMS, INCORPORATED, (STS), a Florida Corporation having a principal place of business at 100 Four Points Way, Tallahassee, Florida 32305 and:

**NASSAU COUNTY ROAD AND BRIDGE  
FERNANDINA SITE AND HILLIARD SITE**

This initial term of this agreement shall commence as of 9/18/2014 and shall continue for a term expiring 9/17/2015 at which time the services will be automatically renewed unless otherwise directed by the customer. Customer will have the option to accept or terminate the services when invoiced. The first contract will run for the term of the dates listed about, and then will renew on a yearly basis.

The FUELMASTER® Maintenance Agreement provides a means of extending the normal one-year warranty that all FUELMASTER® customers receive. It covers parts and telephone support labor for all FUELMASTER® components, both software and hardware, and provides free updates software/firmware, upon request. The customer will be sent replacement parts and a pre-paid label to return the defective parts. The customer must return the defective parts within seven business days. Support hours are 8:00 AM – 5:00 PM local time, Monday through Friday, excluding New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Veteran's Day, and Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Model	Serial Number	Cost
FMU-2500	S/N 6698 STANDARD MAINT	\$918.75
FMU-2500	S/N 6700 HILLIARD	\$918.75
<b>TOTAL</b>		<b>\$1837.50</b>

THERE IS A LATE FEE OF \$25.00 A MONTH PER UNIT UP TO SIX MONTHS OR A MAXIMUM OF \$150.00. AFTER SIX MONTHS, THERE IS AN AMNESTY FEE OF \$150.00 THAT INCLUDES VERIFICATION OF THE FUNCTIONALITY OF THE SYSTEM.- MULTIPLE YEARS OF MAINTENANCE MAY BE PURCHASED AT THE CURRENT RATE, BUT ALL YEARS MUST BE PURCHASED IN ADVANCE WITH ONE PAYMENT.

Syn-Tech Systems, Inc will provide at no additional charge Certificates of Insurance naming your company as a Certificate Holder.

Syn-tech Systems, Inc. recognizes the confidentiality of each customer's software and database information, and will not disclose this information to any third party. Syn-tech

Systems, Inc. is certified by Payment Industries Standards to PA-DSS requirements and all data must be securely maintained.

Organizations under maintenance contract are provided a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER® operations and diagnostics.

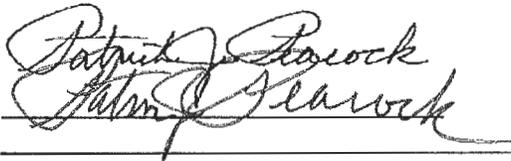
Software updates will be provided free of charge upon request. The exception to this is for those system operators with customized software. Each customized program will have to be quoted on an individual basis. Customers with Extended Maintenance will only pay for the customization. The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. Changes in hardware are not covered by this agreement.

Under terms of this agreement, FUELMASTER® technicians will telephonically diagnose problems with the assistance of the customer to determine warrantable conditions, and possible problem solutions. Syn-Tech will replace all defective parts and provide telephonic assistance to the customer in installation of replacement parts to allow the unit to be repaired as expeditiously as possible. Please note that FUELMASTER® was designed in a modular manner to provide easy and rapid exchange of parts, even by non-technical personnel. Other fuel management systems are not designed this way and consequently does not offer warranties comparable to FUELMASTER®. This agreement does not cover site visits by FUELMASTER® technicians for repair.

Please note that damage resulting from acts of God, user abuse, accidents, faulty installation or operation is not covered under the warranty. This warranty specifically excludes any indirect, special, or consequential damages to include, but not limited to, loss of product, profit, or litigation fees. Additionally, associated equipment including valves, pulsers, printers, personal computers, pumps, oilers, dispensers, and other items not manufactured by Syn-Tech, are warranted only to the extent covered by the original manufacturer. Additionally, warranty is limited to approve locations (generally the United States of America) and is not transferable except by written permission of Syn-Tech Systems, Inc.

The parties deem this agreement to be executed by their duly authorized representatives on the Agreement date.

SYN-TECH SYSTEMS, INCORPORATED:



(Signature)

Patrick J. Peacock  
(Name)

Contracts Administrator  
(Title)





**Nassau County**  
**Road and Bridge Department**  
96161 Nassau Place  
Yulee FL 32097

J. Scott Herring, P.E.  
Public Works Director

## MEMORANDUM

**TO:** Ted Selby  
County Manager

**VIA:** J. Scott Herring, P.E.  
Public Works Director

**FROM:** David Hearn  
Road & Bridge Field Manager

*Done  
10/14/14*

**DATE:** October 14, 2014

**SUBJECT:** COMBINING BAILEY AND HILLIARD YARDS EXTENDED  
MAINTENANCE AGREEMENTS

\*\*\*\*\*

Modernization of Fuel System was approved by Board of County Commissioners on March 12, 2007 (Attachment 1). Bailey Yard (SN6698) and Hilliard Yard's (SN6700) Maintenance Agreement were one agreement from April 2007 to September 2012 (Attachment 2). Renewal of Extended Maintenance Agreement for September 2012 to 2013 (Attachment 3 – SN7607) was thought to be for both yards and also, September 2013 to 2014 (Attachment 4 – SN7607). Our first maintenance problem at Bailey Yard with Fuel System in January 2014 indicated the Road and Bridge Department paid for the Sheriff's Fuel Site (SN7606). FuelMaster corrected the problem of the Road and Bridge Department being charge for the wrong site (SN7606) to Hilliard Yard (SN6700). Also, Road and Bridge Department needed to pay for Bailey Yard Site (SN6698 – Prorated to pay for both Yards at the same time – Attachment 5). The Extended Maintenance Agreement for September 2014 to September 2015 for both Yards was combined by FuelMaster (Attachment 6) and the Road and Bridge Department request both Yards remain combined as one agreement.

Attachments

cc: File

RB DEPT RECEIVED  
2014 OCT 17 AM 8:55

Yulee FL (904) 491-7334  
800 # (877) 588-6860

Fax (904) 321-5926

ASSET # 20070315	MASTER ASSET	DESCRIPTION	FUEL DISPENSING SYSTEM		
CLASS 40 MACHINERY & EQU	ADD'L DESC 100 KEYS; TWO STAINLESS	STEEL CABINETS			
SUBCL 550 MISC EQUIP-ROAD	FUND SOURCE 01				
COMMODITY	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N		
DEPT 0410 ROAD & BRIDGE	ACQUIS DATE 09/30/2007	VENDOR DESC Vendor Name Mi	CARRIER		
LOC CODE 305 HILLIARD YARD	ACQUIS COST 25,485.00	TYPE G	INSURED VAL 0.00		
LOC MEMO	ACRES 0.000	EXPIRE DATE	EXPIRE DATE		
ROOM	QTY 1	ANNUAL COST 0.00	POLICY CST 0.00		
STORAGE LOC	UNIT PRICE 0.00	MEMO	MEMO		
	PURCH MEMO MECO 03404541-564001				
STATUS A ACTIVE	SOY BOOK 9,981.62	DEPRECIATE Y			
CONDITION E EXCELLENT	CURRENT BOOK 7,645.55	DEPREC PRIN 25,485.00			
CUSTODIAN DEPT HEAD	EST SALVAGE 0.00	FIRST YR/PR 2007/12	LAST YR/PR 2014/11		
TITLEHOLDER	REPL COST 25,485.00	EST LIFE 10			
TAG # 05629	LAST INVENT 06/24/2009	PERIODS TAKEN 84			
SERIAL # 6700	IMPROVE MEMO	ACCUM DEPREC 17,839.50			
MANUFACTURER	RETIRE DATE				
MODEL	DISP CODE				
MODEL YEAR	DISP PRICE 0.00				
LICENSE #	SALE PRICE 0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
6049	7000515	130-2292	130-2292	07/27/2007	18,010.00
6049	7000515	3399	130-2292-2	09/30/2007	7,475.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98054	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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ASSET # 20070316	MASTER ASSET	DESCRIPTION	FUEL DISPENSING SYSTEM
CLASS 40 MACHINERY & EQU	ADD'L DESC 100 KEYS; TWO STAINLESS	STEEL CABINETS	
SUBCL 550 MISC EQUIP-ROAD	FUND SOURCE 01		
COMMODITY	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
DEPT 0410 ROAD & BRIDGE	ACQUIS DATE 09/30/2007	VENDOR DESC Vendor Name Mi	CARRIER
LOC CODE 313 BAILEY ROAD	ACQUIS COST 22,859.00	TYPE G	INSURED VAL 0.00
LOC MEMO	ACRES 0.000	EXPIRE DATE	EXPIRE DATE
ROOM	QTY 1	ANNUAL COST 0.00	POLICY CST 0.00
STORAGE LOC	UNIT PRICE 0.00	MEMO	MEMO
	PURCH MEMO MECO 03404541-564001		
STATUS A ACTIVE	SOY BOOK 8,953.22	DEPRECIATE Y	
CONDITION E EXCELLENT	CURRENT BOOK 6,857.83	DEPREC PRIN 22,859.00	
CUSTODIAN DEPT HEAD	EST SALVAGE 0.00	FIRST YR/PR 2007/12	LAST YR/PR 2014/11
TITLEHOLDER	REPL COST 22,859.00	EST LIFE 10	
	LAST INVENT 06/24/2009	PERIODS TAKEN 84	
TAG # 05630	IMPROVE MEMO	ACCUM DEPREC 16,001.18	
SERIAL # 6698			
MANUFACTURER	RETIRE DATE		
MODEL	DISP CODE		
MODEL YEAR	DISP PRICE 0.00		
LICENSE #	SALE PRICE 0.00		
VEND # 6049	PO # 7000515	DOCUMENT # 130-2292	INVOICE # 130-2292
			INV DATE 07/27/2007
			INV AMT 15,634.00
			7,225.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98054	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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EMERGENCY SITUATION - BOCC Agenda Item  
MEMO DATED MARCH 6, 2007. - SEE ROAD & BRIDGE SUPERINTENDENT.

**COPY**

Agenda Request For: ~~March 26, 2007~~ MARCH 12, 2007

Department: Road & Bridge

Background: Board previously approved advertising for following Bids:

- ~~(1) NC07-001 Guardrail - Furnish & Install~~ *AM*
- (2) NC07-002 Redi Mix Concrete
- (3) NC07-003 Crushed Concrete
- (4) NC07-005 Modernization of Fuel System.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens:  
Obtain lowest prices by advertising for materials purchased and services.

Action requested and recommendation: Request Board approval and award the following Bids per Bid Tabulation Sheets' Recommendations:

- ~~(1) NC07-001 Guardrail - Furnish & Install~~ *AM*
- (2) NC07-002 Redi Mix Concrete - NO BIDDERS
- ✓ (3) NC07-003 Crushed Concrete
- ✓ (4) NC07-005 Modernization of Fuel System.

07 MAR - 8 PM 2:14  
Nassau County Board of Commissioners

Is this action consistent with the Nassau County Comprehensive Land Use Plan?  
N/A

Funding Source: Material Account 03404541-553010 & Road Maintenance Equipment Greater than \$5000 Account 03404541-564001.

Reviewed by:	<u>Print Name:</u>	<u>Signature &amp; Date:</u>
Department Head	<u>Butch Hertman</u>	<u><i>Butch Hertman</i></u>
Legal	_____	_____
Administrator/Chairman	<u><i>Jim Hines</i></u>	<u><i>Jim Hines</i></u> 3-8-07
Finance	_____	_____
Administrative Services	_____	_____
Grants	<u>N/A</u>	<u>N/A</u>

Revised 02/07

**APPROVED**

DATE 3/12/07 NC 07.005 only  
CO

ATTACHMENT 1



BID TABULATION SHEET

BID TITLE: NC07-005 Modernization of Fuel System

DATE OPENED: 02/21/07

BASIS OF AWARD: Lowest unit price cost validation

RECOMMENDATION: Mecco of North Florida

BIDDERS

Guardian  
Fueling  
Technologies

Mecco of North  
Florida

Trak  
Engineering,  
Inc.

ITEM N	DESCRIPTION OF ITEM	QUANTITY					
1	Estimated Completion date <b>Hilliard Yard</b>			N/A	Note #1	Note #2	
2	Dispensing Equipment		\$12,427.21	\$6,410.00	Note #3		
3	Fuel Management System		\$6,501.00	\$7,990.00	\$6,180.00		
4	Total Cost of Maintenance Agreement		Note #4	\$4,375.00	\$3,462.00		
5	Installation/Misc Cost		\$12,649.00	\$6,200.00	\$1,800.00		
	Sub Total:		\$31,577.21	\$24,975.00	\$11,442.00		
	<b>Bailey Yard</b>						
6	Dispensing Equipment		\$12,427.21	\$6,410.00	Note #3		
7	Fuel Management System		\$6,501.00	\$5,864.00	\$6,180.00		
8	Total Cost of Maintenance Agreement		Note #4	\$4,375.00	\$3,462.00		
9	Installation/Misc Cost		\$12,649.00	\$5,700.00	\$1,800.00		
	Sub Total:		\$31,577.21	\$22,349.00	\$11,442.00		
	<b>Grand Total - Hilliard &amp; Bailey Yard</b>		<b>\$63,154.42</b>	<del>\$47,324.00</del>	<b>\$22,884.00</b>		
			Note #5		Note #6		
	Note #1 - 30-45 day aro						
	Note #2 - 8 weeks after receipt of Purchase Order						
	Note #3 - No Bid						
	Note #4 - 750.00 per year (not included in total)						
	Note #5 - Total w/Maint agreement \$70,654.42						
	Note #6 - Bid not complete						

Attachment (1)

**Tammy Conley**

**COPY**

**From:** David A. Hallman  
**Sent:** Thursday, April 05, 2007 4:55 PM  
**To:** Charlotte Young  
**Cc:** Butch Hartman; George Aviles; Tammy Conley  
**Subject:** RE: Meco of North Florida - Fuel System for Road & Bridge

Ok with Cty Atty

-----Original Message-----

**From:** Charlotte Young  
**Sent:** Thursday, April 05, 2007 4:27 PM  
**To:** David A. Hallman  
**Cc:** Butch Hartman; George Aviles; Tammy Conley  
**Subject:** Meco of North Florida - Fuel System for Road & Bridge

Road & Bridge staff and I met with Meco on Wednesday, 04/04/07, in a noticed meeting regarding the award by the BOCC for the Modernization of Fuel System, Bid No. NC07-005. In our discussions, Butch Hartman stated that he is satisfied that the system Meco proposed is more than adequate to meet their requirements. At the conclusion of our meeting, Meco proposed upgrading the cabinets to stainless steel, which will hold up better to rust corrosion. The additional cost for the upgrade is \$2,040.00 (8 @ \$255), which is within the purchasing limits of Butch Hartman, the Department Head.

**Tammy Conley**

---

To: MMeadors@MECOAtlanta.com  
subject: RE: Fuel pumps

**COPY**

Morning Mike,

Thanks for the info on the Cabinets. I am in the office until 5:30.

-----Original Message-----

From: MMeadors@MECOAtlanta.com [mailto:MMeadors@MECOAtlanta.com]

Sent: Thursday, April 05, 2007 2:57 PM

To: Tammy Conley

Subject: Fuel pumps

Tammy

For stainless steel cabinet on the fuel pumps add \$255.00 each total \$1020.00.

I have a key how late do you work? If I can't get up there today I will bring up tomorrow.

Mike

PS I have already given Charlotte the price on the SS cabinet

Mike Meadors

MECO of North Florida, Inc.

P.O. Box 3871

Jacksonville, FL 32206

(904) 354-6789 office

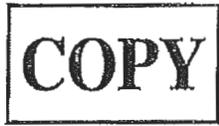
(904) 545-2421 cell

(904) 353-2467 fax

**George Aviles**

---

**From:** Karen M. Ulmer  
**Sent:** Monday, April 16, 2007 11:02 AM  
**To:** Charlotte Young; George Aviles  
**Subject:** Purchase Order



The following requisition(s) have been issued a purchase order number:

2007-515	MECO OF NORTH FLORIDA	CT57	CAPITAL PROJ	\$	48,344.00
	4/16/07				

The hard copy will be mailed via interoffice mail.

Thanks,  
*Kari Ulmer*  
Accounts Payable  
Nassau County Clerk Financial Services  
(904) 548-4800  
kulmer@nassauclerk.com

# INVOICE

HOME OF  
**REMASTER** **SYN-TECH SYSTEMS, INC.**  
 Synthesizing Technology for Defense and Industry  
 100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558

Invoice No.  
76092

Back List ID  
177066

Your Account No.  
NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT  
 96161 NASSAU PL  
 YULEE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR  
 96161 NASSAU PL  
 YULEE, FL 32097-8625

Freight: Billed

Invoice Date	Ship Via	F.O.B.	Terms
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9/21/12

Due on receipt

P.O. No.	Ship Date	Sales Person	Our Order No.
----------	-----------	--------------	---------------

A M R

9/19/12

BARREK

20689

STANDARD MAINTENANCE  
 09/18/2012 THRU 09/17/2013

Order	Quantities	Ship	B.O.	Item No.	Description	Unit Price	Ext. Price
1.0	1.0	1.0	0.0		S/N 7606	\$918.75	\$918.75

SUB TOTAL

\$918.75

TOTAL AMOUNT DUE

\$918.75

FY 2013

INV. REC'D. 9-24-12  
 INV. PAID 10-9-12  
 03404541-546020  
 BY ACCT. NUMBER

*George Aviles Jr.*

*MAJ*

ATTACHMENT 3

RECEIVED

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

09-21-12

VMINVFRM...JMINVFRM

# INVOICE

HOME OF  
**RYE MASTER** **SYN-TECH SYSTEMS, INC.**  
 Synthesizing Technology for Defense and Industry  
 100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558

Invoice No.  
 87435

Back List ID  
 200077

Your Account No.  
 NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT  
 96161 NASSAU PL  
 YULEE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR  
 96161 NASSAU PL  
 YULEE, FL 32097-8625

Freight: Billed

Invoice Date	Ship Via	F.O.B.	Terms
9/13/13			Due on receipt

P.O. No.	Ship Date	Sales Person	Our Order No.
A M R	9/12/13	BARREK	23034

STANDARD MAINTENANCE  
 09/18/2013 THRU 09/17/2014

Order	Quantity	Ship	B.O.	Item No.	Description	Unit Price	Est. Price
1.0	1.0		0.0		S/N 7606	\$918.75	\$918.75
<b>SUB TOTAL</b>							<b>\$918.75</b>
<b>TOTAL AMOUNT DUE</b>							<b>\$918.75</b>

RB DEPT RECEIVED  
 2013 SEP 16 PM 3:10

- FY 2014 -

INV. REC'D.	9-16-13
INV. TRANS	9-27-13 2
03404541-546000	
BY	ACCT. NUMBER #11

*George A. ...*

ATTACHMENT 4

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

09-13-13

VMINVFRM ... JMINVFRM



Attached is the invoice for your extended warranty renewal. The extended warranty is a method of extending the first year manufacturer's warranty on your FUELMASTER equipment. This support service provides a low cost means to keep your system operating properly, learn about the latest FUELMASTER® changes, and pay less for repair parts.

We have several options available to choose from if you wish to make any changes to the existing plan you have selected. I have outlined the different options available to you below.

At our very basic level we have our **Limited Maintenance Agreement** which provides a means of extending the normal one-year warranty that all FUELMASTER customers receive on software and hardware, and provides free updates software/firmware, upon request. (The exception to this is for those systems operators with customized software. Each customized program will have to be quoted on an individual basis.) The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. FUELMASTER® hardware parts will be available at a 10% discount. It provides for unlimited telephonic/ electronic diagnostics and support, **Monday through Friday, 8 AM to 5 PM your local time, excluding New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Veteran's Day, Thanksgiving Day, and the day after Thanksgiving, Christmas Eve, and Christmas Day.** If you call after hours or on the weekend there will be a \$50 charge at each level except the Super Maintenance level. At this level we do not cover acts of God, such as lightning strike

We also provide additional value with our **Standard Maintenance Agreement** which provides for the same coverage as the Limited Agreement and adds additional value by covering any necessary repair parts free of charge. The exclusions are Acts of God, vandalism, and faulty installation or operation (by a vendor). This also does not cover site visits by FUELMASTER technicians if it is required. Organizations under all maintenance contracts are provided with a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER operations and diagnostics. This is the most popular

option selected by our customers.

Our **Super Maintenance Agreement** is at the very top end of our maintenance support. It provides everything that the **Standard Maintenance Agreement** provides, but it provides the support 24/7 and it also includes Acts of God coverage (lightning) and site visits if necessary

If you need additional information, please don't hesitate to contact Barbara Reker our Extended Maintenance Sales Manager at [Barbara.Reker@myfuelmaster.com](mailto:Barbara.Reker@myfuelmaster.com) or (800) 888-9136 ext 1303.

RECEIVED

CONTRACT APPROVAL FORM

2014 FEB -6 PM 12:20

(Contract Management Use only)
CONTRACT TRACKING NO.
cm2093

14 FEB 24 AM 8:03

RECEIVED
COUNTY MANAGER'S OFFICE

CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305
City State Zip

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick.Peacock@myfuelmaster.com

CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$535.94

Brief Description: Fuel Management System Extended Maintenance Agreement -- Bailey Yard

Contract Dates : From: 03-01-14 to 09-17-14 Status: New X Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. X Other Extension

If Processing an Amendment:

Contract #: Increase Amount of Existing Contract: No Increase

New Contract Dates: to TOTAL OR AMENDMENT AMOUNT:

14 FEB 10 PM 3:39

RECEIVED
COUNTY MANAGER'S OFFICE

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- 1. Department Head Signature Date Maintenance Service Contracts 03404641-546020 Funding Source/Acct #
2. Charlotte Young Contract Management Date
3. Office of Management & Budget Date
4. County Attorney (approved as to form only) Date

2014 FEB 21 AM 11:48

RECEIVED
CONTRACT MANAGEMENT

Comments:

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby Date 2/21/14

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
Copy: Department
Office of Management & Budget
Contract Management
Clerk Finance

2014 FEB 14 AM 10:07

CONTRACT MANAGEMENT

Revised 9/23/2012

14 FEB 20 AM 8:22

RECEIVED
COUNTY MANAGER'S OFFICE

ATTACHMENT 5

# INVOICE

HOME OF  
**RYE MASTER** **SYN-TECH SYSTEMS, INC.**  
 Synthesizing Technology for Defense and Industry  
 100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558

Invoice No. 92795

Back Order No. 209539

Vendor Agreement No. NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT  
 96161 NASSAU PL  
 YULIE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR  
 96161 NASSAU PL  
 YULIE, FL 32097-8625

Attn: Ms. JENNIFER BEAVER

Freight: Billed

Invoice Date	Ship Via	Terms
2/26/14		Due on Receipt

P.O. No.	Ship Date	Sales Person	Order No.
SIGNED AGREEMENT	2/25/14	JOSAND3	24144

STANDARD MAINTENANCE  
 SITE #2  
 PRORATED 2/18/14-9/17/2014

Quantity	Order	Ship	By	Item No.	Description	Unit Price	Ext. Price
7.0	7.0	0.0			B/N 6690	\$76.56	\$535.94

SUB TOTAL

\$535.94

TOTAL AMOUNT DUE

\$535.94

- FY 2014 -

INV. REC'D. 2-26-14  
 INV. TRANS. 2-27-14  
 03404541-5460 20  
 BY ACCT. NUMBER

*George Aviles Jr.*

*[Signature]*  
 2014 FEB 26 PM 3:48  
 RB DEPT RECEIVED

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

02-26-14

WINVFRM... JAINVFRM

Contract Number CM2093



**FUELMASTER® Fuel Management System  
Extended Maintenance Agreement**

The FUELMASTER® Fuel Management Systems Extended Maintenance Agreement is made and entered into on this day of 2/21/2014 Tallahassee, Florida, by and between SYN-TECH SYSTEMS, INCORPORATED, (STS), a Florida Corporation having a principal place of business at 100 Four Points Way, Tallahassee, Florida 32305 and:

**NASSAU COUNTY ROAD AND BRIDGE  
FERNANDINA SITE**

This initial term of this agreement shall commence as of 3/1/2014 and shall continue for a term expiring 9/17/2014 at which time the services will be automatically renewed unless otherwise directed by the customer. Customer will have the option to accept or terminate the services when invoiced. The first contract will run for the term of the dates listed about, and then will renew on a yearly basis.

The FUELMASTER® Maintenance Agreement provides a means of extending the normal one-year warranty that all FUELMASTER® customers receive. It covers parts and telephone support labor for all FUELMASTER® components, both software and hardware, and provides free updates software/firmware, upon request. The customer will be sent replacement parts and a pre-paid label to return the defective parts. The customer must return the defective parts within seven business days. Support hours are 8:00 AM – 5:00 PM local time, Monday through Friday, excluding New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Veteran's Day, and Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Model	Serial Number	Cost
FMU-2500	S/N 6698 STANDARD MAINT	\$535.94
<b>TOTAL</b>		<b>\$535.94</b>

THERE IS A LATE FEE OF \$25.00 A MONTH PER UNIT UP TO SIX MONTHS OR A MAXIMUM OF \$150.00. AFTER SIX MONTHS, THERE IS AN AMNESTY FEE OF \$150.00 THAT INCLUDES VERIFICATION OF THE FUNCTIONALITY OF THE SYSTEM.- MULTIPLE YEARS OF MAINTENANCE MAY BE PURCHASED AT THE CURRENT RATE, BUT ALL YEARS MUST BE PURCHASED IN ADVANCE WITH ONE PAYMENT.

Syn-Tech Systems, Inc will provide at no additional charge Certificates of Insurance naming your company as a Certificate Holder.

Syn-tech Systems, Inc. recognizes the confidentiality of each customer's software and

Contract Number GM2093

database information, and will not disclose this information to any third party. Syn-tech Systems, Inc. is certified by Payment Industries Standards to PA-DSS requirements and all data must be securely maintained.

Organizations under maintenance contract are provided a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER® operations and diagnostics.

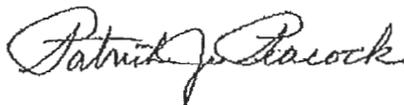
Software updates will be provided free of charge upon request. The exception to this is for those system operators with customized software. Each customized program will have to be quoted on an individual basis. Customers with Extended Maintenance will only pay for the customization. The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. Changes in hardware are not covered by this agreement.

Under terms of this agreement, FUELMASTER® technicians will telephonically diagnose problems with the assistance of the customer to determine warrantable conditions, and possible problem solutions. Syn-Tech will replace all defective parts and provide telephonic assistance to the customer in installation of replacement parts to allow the unit to be repaired as expeditiously as possible. Please note that FUELMASTER® was designed in a modular manner to provide easy and rapid exchange of parts, even by non-technical personnel. Other fuel management systems are not designed this way and consequently does not offer warranties comparable to FUELMASTER®. This agreement does not cover site visits by FUELMASTER® technicians for repair.

Please note that damage resulting from acts of God, user abuse, accidents, faulty installation or operation is not covered under the warranty. This warranty specifically excludes any indirect, special, or consequential damages to include, but not limited to, loss of product, profit, or litigation fees. Additionally, associated equipment including valves, pulsers, printers, personal computers, pumps, oilers, dispensers, and other items not manufactured by Syn-Tech, are warranted only to the extent covered by the original manufacturer. Additionally, warranty is limited to approved locations (generally the United States of America) and is not transferable except by written permission of Syn-Tech Systems, Inc.

The parties deem this agreement to be executed by their duly authorized representatives on the Agreement date.

SYN-TECH SYSTEMS, INCORPORATED:



(Signature)

Patrick J. Peacock

(Name)

Contracts Administrator



## Fw: FERNANDINA MAINTENANCE AGREEMENT

George Aviles

Mon 10/13/2014 11:48 AM

To: Joshua Andrews <Joshua.Andrews@myfuelmaster.com>;

Cc: Scott Herring <sherring@nassaucountyfl.com>; Shelley Caldwell <scaldwell@nassaucountyfl.com>; David Hearn <dhearn@nassaucountyfl.com>; Jennifer Beaver <jbeaver@nassaucountyfl.com>; Jenniffer Hartley <jhartley@nassaucountyfl.com>; Dawn Krass <dkrass@nassaucountyfl.com>;

Good Morning Joshua,

See request below.

Thank you,

George Aviles Jr., Office Manager

Nassau County Road & Bridge Dept Florida

Phone: (904) 491-7334 Ext. 2351 Fax: (904) 321-5926

Email: [gaviles@nassaucountyfl.com](mailto:gaviles@nassaucountyfl.com)

---

**From:** Dawn Krass

**Sent:** Monday, October 13, 2014 11:43 AM

**To:** George Aviles

**Cc:** Dawn Krass

**Subject:** RE: FERNANDINA MAINTENANCE AGREEMENT

I forgot- please have them send a hard copy of the signed original for Ted to sign. Clerk's office still needs "wet" signatures on the originals.

Dawn Krass, CPPB

Contract Specialist

Nassau County Contract Management

96135 Nassau Place, Suite 6

Yulee, FL 32097

P) 904-491-7377 ext 1097

F) 904-321-2658

Email: [dkrass@nassaucountyfl.com](mailto:dkrass@nassaucountyfl.com)

**From:** Dawn Krass

**Sent:** Monday, October 13, 2014 11:42 AM

**To:** George Aviles

**Cc:** David Hearn; Jennifer Beaver; Jenniffer Hartley; Dawn Krass

**Subject:** RE: FERNANDINA MAINTENANCE AGREEMENT

*ATTACHMENT 6*

Okay, then please submit with a contract approval form and the appropriate backup. Please include a short memo explaining the combining of the two agreements into one.

Thanks!

Dawn Krass, CPPB  
Contract Specialist  
Nassau County Contract Management  
96135 Nassau Place, Suite 6  
Yulee, FL 32097  
P) 904-491-7377 ext 1097  
F) 904-321-2658  
Email: [dkrass@nassaucountyfl.com](mailto:dkrass@nassaucountyfl.com)

**From:** George Aviles  
**Sent:** Monday, October 13, 2014 11:35 AM  
**To:** Dawn Krass  
**Cc:** David Hearn; Jennifer Beaver; Jenniffer Hartley  
**Subject:** Re: FERNANDINA MAINTENANCE AGREEMENT

Good Morning Dawn,

David Hearn preferred one agreement covering both locations going forward.

Thank you,  
George Aviles Jr., Office Manager  
Nassau County Road & Bridge Dept Florida

---

**From:** Dawn Krass  
**Sent:** Monday, October 13, 2014 11:28 AM  
**To:** George Aviles  
**Cc:** David Hearn; Jennifer Beaver; Jenniffer Hartley; Dawn Krass  
**Subject:** RE: FERNANDINA MAINTENANCE AGREEMENT

Could this be revised to be just for Fernandina since we already have Hilliard's or do you prefer to have one agreement covering both locations going forward?

Dawn Krass, CPPB  
Contract Specialist  
Nassau County Contract Management  
96135 Nassau Place, Suite 6  
Yulee, FL 32097  
P) 904-491-7377 ext 1097  
F) 904-321-2658  
Email: [dkrass@nassaucountyfl.com](mailto:dkrass@nassaucountyfl.com)

---

**From:** George Aviles  
**Sent:** Thursday, October 09, 2014 9:59 AM

**To:** Dawn Krass  
**Cc:** David Hearn; Jennifer Beaver; Jenniffer Hartley  
**Subject:** Fw: FERNANDINA MAINTENANCE AGREEMENT

FYI

---

**From:** Joshua Andrews <[Joshua.Andrews@myfuelmaster.com](mailto:Joshua.Andrews@myfuelmaster.com)>  
**Sent:** Thursday, October 9, 2014 9:27 AM  
**To:** George Aviles  
**Subject:** RE: FERNANDINA MAINTENANCE AGREEMENT

George,

The attached agreement has both Road and Bridge sites. If you need anything else please let me know.



**JOSHUA ANDREWS** | EXTENDED MAINTENANCE SPECIALIST |  
Syntech Systems, Inc.  
100 Four Points Way | Tallahassee, FL 32305  
800.888.9136 x 1303 | (850) 878-2558 X 1303  
[Joshua.andrews@myfuelmaster.com](mailto:Joshua.andrews@myfuelmaster.com)  
Fax: (850)877-9327

---

**From:** George Aviles [<mailto:gaviles@nassaucountyfl.com>]  
**Sent:** Thursday, October 09, 2014 9:09 AM  
**To:** Joshua Andrews  
**Cc:** David Hearn; Jennifer Beaver; Jenniffer Hartley; Dawn Krass  
**Subject:** FERNANDINA MAINTENANCE AGREEMENT

Good Morning Joshua,

Request a copy of Fernandina Maintenance Agreement for 09-18-14 to 09-17-15 (indicating the Full cost for the Agreement) for our Finance Dept.

Thank you,  
George Aviles Jr., Office Manager  
Nassau County Road & Bridge Dept Florida  
Phone: (904) 491-7334 Ext. 2351 Fax: (904) 321-5926  
Email: [gaviles@nassaucountyfl.com](mailto:gaviles@nassaucountyfl.com)

# INVOICE

HOME OF  
**RAE MASTER** **SYN-TECH SYSTEMS, INC.**  
 Synthesizing Technology for Defense and Industry  
 100 Four Points Way • Tallahassee, FL 32306 • (850) 878-2558

Invoice No. 100303

Track/Inst ID 222813

Your Account No. NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT  
 96161 NASSAU PL  
 YULEE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR  
 96161 NASSAU PL  
 YULEE, FL 32097-8625

Freight: Billed

Invoice Date	Ship Via	T.O.B.	Terms
9/11/14			Due on receipt
P.O. No.	Ship Date	Sales Person	Our Order No.
A M R	9/10/14	JOSAND, S	25637
STANDARD MAINTENANCE 09/18/2014 THRU 09/17/2015			

Order	Quantities	B.O.	Item No.	Description	Unit Price	Ext Price
	Order					
1.0	1.0	0.0		S/N 6700	\$918.75	\$918.75
1.0	1.0	0.0		S/N 6698 FERNANDINA	\$918.75	\$918.75
<b>SUB TOTAL</b>						<b>\$1,837.50</b>
<b>TOTAL AMOUNT DUE</b>						<b>\$1,837.50</b>

RB DEPT RECEIVED  
 2014 SEP 16 AM 8:01

FY 2015  
 INV. REC'D. 9-16-14  
 INV. TRANS. 10-7-14  
 03404541-546020  
 BY [Signature]

DWK  
 10/7

George Aviles Jr.

NOTE: SEE BT 2015-01 [Signature]

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

09-11-14

VMINVFRM... JMINVFRM

RECEIVED

CONTRACT MANAGEMENT

2014 OCT -7 PM 3:18

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

## CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305  
City State Zip

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick\_Peacock@myfiel

## CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$918.75 pe

Brief Description: Fuel Management System Extended Maintenance Agreement  
Contract Dates : From: 09-18-14 to 09-17-15 Status:  New  Renew

How Procured:  Sole Source  Single Source  ITB  RFP

### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_

New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOU

George- 10/8/14  
Contract approval not needed to process an invoice. Just reference the contract numbers.

CM2092 for Hilliard  
CM2093 for Bailey

We should get an amendment for Bailey that shows full year price at \$918.75

since their contract only shows the prorated amount.

Call me with any questions.

Dawn

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. [Signature] 10/7/14  
Department Head Signature Date
2. \_\_\_\_\_  
Contract Management Date
3. \_\_\_\_\_  
Office of Management & Budget Date
4. \_\_\_\_\_  
County Attorney (approved as to form only) Date

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNAT

Ted Selby

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



Attached is the invoice for your extended warranty renewal. The extended warranty is a method of extending the first year manufacturer's warranty on your FUELMASTER equipment. This support service provides a low cost means to keep your system operating properly, learn about the latest FUELMASTER® changes, and pay less for repair costs.

We have several options available to choose from if you wish to make any changes to the existing plan you have selected. I have outlined the different options available to you below.

At our very basic level we have our **Limited Maintenance Agreement** which provides a means of extending the normal one-year warranty that all FUELMASTER customers receive on software and hardware, and provides free updates software/firmware, upon request. (The exception to this is for those systems operators with customized software. Each customized program will have to be quoted on an individual basis.) The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. FUELMASTER® hardware parts will be available at a 10% discount. It provides for unlimited telephonic/ electronic diagnostics and support, Monday through Friday, 8 AM to 5 PM your local time, excluding New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day. If you call after hours or on the weekend there will be a \$50 charge at each level except the Super Maintenance level. At this level we do not cover acts of God, such as lightning strike

We also provide additional value with our **Standard Maintenance Agreement** which provides for the same coverage as the Limited Agreement and adds additional value by covering any necessary repair parts free of charge. The exclusions are Acts of God, vandalism, and faulty installation or operation (by a vendor). This also does not cover site visits by FUELMASTER technicians if it is required. Organizations under all maintenance contracts are provided with a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER operations and diagnostics. This is the most popular option selected by our customers.

Our **Super Maintenance Agreement** is at the very top end of our maintenance support. It provides everything that the **Standard Maintenance Agreement** provides, but it provides the support 24/7 and it also includes Acts of God coverage (lightning) and site visits if necessary

If you need additional information, please don't hesitate to contact Josh Andrews our Extended Maintenance Specialist at [Joshua.Andrews@myfuelmaster.com](mailto:Joshua.Andrews@myfuelmaster.com) or (800) 888-9136 ext 1303.

### Budget Transfer Request

# COPY

Requesting Dept: Road Maintenance Fund: County Transportation Transfer # 2015-01

Requested By: Scott Herring *[Signature]* Date: 10/7/2014 *[Signature]*  
*10/7*

Purpose: To pay for Road Maintenance deficiencies in Maintenance Service Contracts Account.  
See Syn-Tech Systems Inc Invoice 100303.

Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only Verified Available
<b>Transfer:</b>				
From: <u>03404541-549000</u>	<u>Other Current Chgs</u>	<u>\$ (1.00)</u>	<u>\$ 2,083.00</u>	
To: <u>03404541-546020</u>	<u>Maintenance Service Contracts</u>	<u>\$ 1.00</u>	<u>\$ 1,837.00</u>	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	

Approved By: BOCC: \_\_\_\_\_ Clerk of Courts: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

Financial Services Use Only  
Action Completed: \_\_\_\_\_  
Signature/Date: \_\_\_\_\_



10/06/2014 08:36  
6235gavi

BOARD OF COMMISSIONERS  
YEAR TO DATE BUDGET REPORT

PG 7  
glytdbud

FOR 2015 99

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
03404541 546016	R & M - GUARDRAILS					
35,000.00	0.00	35,000.00	0.00	0.00	35,000.00	.0%
03404541 546020	MAINTENANCE SERVICE CONTRACTS					
1,837.00	0.00	1,837.00	0.00	0.00	1,837.00	.0%
03404541 546710	GROUNDS UPKEEP					
1,160.00	0.00	1,160.00	0.00	0.00	1,160.00	.0%
03404541 549000	OTHER CURRENT CHGS					
2,083.00	0.00	2,083.00	0.00	0.00	2,083.00	.0%
03404541 549002	ADVERTISING					
500.00	0.00	500.00	0.00	0.00	500.00	.0%
03404541 549061	UNIFORM RENTAL					
5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
03404541 549081	BACKGROUND CHECK					
1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%
03404541 549201	HEP B VACCINATIONS					
1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	.0%
03404541 549403	INSURANCE CLAIMS					
5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
03404541 552000	MISCELLANEOUS SUPPLIES					
42,850.00	0.00	42,850.00	0.00	0.00	42,850.00	.0%
03404541 552020	GAS, OIL & LUBRICANTS					
370,000.00	0.00	370,000.00	0.00	0.00	370,000.00	.0%
03404541 552040	SMALL TOOLS					
3,100.00	0.00	3,100.00	0.00	0.00	3,100.00	.0%
03404541 552041	ROAD SAFETY SUPPLIES					
4,200.00	0.00	4,200.00	0.00	0.00	4,200.00	.0%
03404541 552050	UNIFORMS					
6,000.00	0.00	6,000.00	0.00	0.00	6,000.00	.0%
03404541 552051	SAFETY APPAREL					
10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	.0%
03404541 552640	EQUIPMENT <\$750					
6,500.00	0.00	6,500.00	0.00	0.00	6,500.00	.0%
03404541 553010	MATERIALS					
300,000.00	0.00	300,000.00	0.00	0.00	300,000.00	.0%
03404541 563100	ROAD CONSTRUCTION/IMPROVEMENTS					
13,407.00	0.00	13,407.00	0.00	0.00	13,407.00	.0%
03404541 564001	EQUIP \$5000 OR GREATER					
9,500.00	0.00	9,500.00	0.00	0.00	9,500.00	.0%
03404541 564001 FRP	EQUIP \$5000 OR GREATER					
223,727.00	0.00	223,727.00	0.00	0.00	223,727.00	.0%
03404541 564002 FRP	EQUIP \$50,000 OR GREATER					
620,750.00	0.00	620,750.00	0.00	0.00	620,750.00	.0%
TOTAL ROAD MAINTENANCE						
4,833,278.00	0.00	4,833,278.00	0.00	0.00	4,833,278.00	.0%

DocuSign Envelope ID: 038489B5-50A2-4F76-9FF6-D4CFDE6E707B

**Certificate Of Completion**

Envelope Id: 038489B550A24F769FF6D4CFDE6E707B Status: Completed  
 Subject: Please DocuSign: CM2187-AR7 Syn-tech Systems, Inc. 9.18.21-9.17.22.pdf, CM2187 Syn-Tech Systems...  
 Source Envelope:  
 Document Pages: 31 Signatures: 5 Envelope Originator:  
 Certificate Pages: 4 Initials: 0 Amber Carter  
 AutoNav: Enabled acarter@nassaucountyfl.com  
 Enveloped Stamping: Enabled IP Address: 50.238.237.26  
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

**Record Tracking**

Status: Original Holder: Amber Carter Location: DocuSign  
 9/7/2021 8:58:32 AM acarter@nassaucountyfl.com

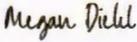
**Signer Events**

Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 9/7/2021 9:02:35 AM Viewed: 9/7/2021 9:39:44 AM Signed: 9/7/2021 9:40:54 AM
Signature Adoption: Pre-selected Style Using IP Address: 174.212.38.183	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Brian Simmons bsimmons@nassaucountyfl.com Manager, Procurement Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/7/2021 9:40:57 AM Viewed: 9/7/2021 10:22:59 AM Signed: 9/7/2021 10:23:17 AM
Signature Adoption: Uploaded Signature Image Using IP Address: 50.238.237.26		

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Megan Diehl mdiehl@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/7/2021 10:23:21 AM Viewed: 9/14/2021 4:34:12 PM Signed: 9/14/2021 4:35:49 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Michael S. Mullin mmullin@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/14/2021 4:35:53 PM Viewed: 9/16/2021 8:02:03 AM Signed: 9/16/2021 8:04:30 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Taco E. Pope, AICP  tpope@nassaucountyfl.com  County Manager  Nassau County BOCC  Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>	<p>Taco E. Pope AICP</p> <p>Signature Adoption: Pre-selected Style  Using IP Address: 50.238.237.26  Signed using mobile</p>	<p>Sent: 9/16/2021 8:04:33 AM  Viewed: 9/16/2021 9:12:28 AM  Signed: 9/16/2021 9:12:48 AM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Amber Carter  acarter@nassaucountyfl.com  Nassau County BOCC  Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>	<p><b>COPIED</b></p>	<p>Sent: 9/16/2021 9:12:51 AM</p>
<p>Doug Podiak  dpodiak@nassaucountyfl.com  Facilities Director  Nassau County BOCC  Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>	<p><b>COPIED</b></p>	<p>Sent: 9/16/2021 9:12:52 AM</p>
<p>Cameron Hansen  chansen@nassaucountyfl.com  Nassau County BOCC  Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>	<p><b>COPIED</b></p>	<p>Sent: 9/16/2021 9:12:54 AM</p>
<p>David Hearn  dhearn@nassaucountyfl.com  Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>	<p><b>COPIED</b></p>	<p>Sent: 9/16/2021 9:12:56 AM</p>
<p>Jennifer Kirkland  jkirkland@nassaucountyfl.com  Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>	<p><b>COPIED</b></p>	<p>Sent: 9/16/2021 9:12:57 AM</p>

Carbon Copy Events	Status	Timestamp
<p>George Aviles gaviles@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:12:59 AM
<p>Brenda Linville blinville@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:13:01 AM
<p>Peggy Snyder psnyder@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:13:03 AM
<p>Melissa Lucey mlucey@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:13:04 AM
<p>Heather Nazworth hnazworth@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:13:06 AM
<p>Tina Barnett tbarnett@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:13:08 AM
<p>Jennifer Marlatt jmarlatt@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 9/16/2021 9:13:10 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/7/2021 9:02:35 AM
Certified Delivered	Security Checked	9/16/2021 9:12:28 AM
Signing Complete	Security Checked	9/16/2021 9:12:48 AM
Completed	Security Checked	9/16/2021 9:13:10 AM

Payment Events

Status

Timestamps

Contract CM2187,

**Renewal of FUELMaster Fuel Management System Extend Maintenance Agreement**

This letter confirms the renewal of the Contract on the terms set out below.

**General information**

No.	Topic	Details
1	<b>Department</b>	Name: Road Department
2	<b>Vendor</b>	Name: Syn-Tech Systems, Inc.
3	<b>Contract</b>	Contract title: FUELMaster Fuel Management System Extended Maintenance Agreement Contract tracking number: CM2187-AR7 Funding Account(s): 03404541-553010 Amount:\$2,350.00

**Contract Renewal**

On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Contract for one (1) year, beginning 9/18/2021 and ending 9/17/2022, in accordance with terms of the Agreement.

Yours sincerely

*Sony Podish* \_\_\_\_\_ 9/7/2021  
 Road Department Head Date

Approved by: \_\_\_\_\_ 9/7/2021  
 Procurement Date

*Megan Diehl* \_\_\_\_\_ 9/14/2021  
 Office of Management & Budget Date

*Michael S. Mullin* \_\_\_\_\_ 9/16/2021  
 County Attorney Date

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**

*Taco E. Pope AICP* \_\_\_\_\_ 9/16/2021  
 Taco E. Pope, AICP, County Manager Date

CS-14-57

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CONTRACT MANAGEMENT

2014 OCT 17 PM 3:03

(Contract Management Use only)

CONTRACT TRACKING NO.

CM2187

CONTRACT APPROVAL FORM

CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305  
City State Zip

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick.Peacock@myfuelmaster.com

CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$918.75 per Yard & Total = \$1,837.50

Brief Description: Fuel Management System Extended Maintenance Agreement - Bailey & Hilliard Yards (combining 2 existing into 1 agreement)  
Contract Dates: From: 09-18-14 to 09-17-15 Status: New X Renew Amend# WA/Task Order CM2092 + CM2093

How Procured: Sole Source Single Source ITB RFP RFQ Coop. X Other Extension

If Processing an Amendment:

Contract #: Increase Amount of Existing Contract: No Increase

New Contract Dates: to TOTAL OR AMENDMENT AMOUNT:

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. Department Head Signature Date 10/17/14

Maintenance Service Contracts 03404541-546020  
Funding Source/Acct #

2. Contract Management Signature Date 10/20/14

SN 6698 Bailey  
SN 6700 Hilliard

3. Office of Management & Budget Signature Date 10.22.14

4. County Attorney (approved as to form only) Signature Date 10/30/14  
Mollie Garrett, Esq.

Comments: See Memo - Combing Both Yards to One Agreement

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby Signature Date 10/23/14

RECEIVED  
COUNTY MANAGER'S OFFICE  
14 OCT 20 PM 2:02

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

RECEIVED  
CONTRACT MANAGEMENT  
2014 OCT 23 PM 4:11